

How To Manage Your Slaves

[It's Okay to Manage Your Boss](#) **Managing Your Manager: How to Get Ahead with Any Type of Boss** *Managing Your Boss* **How to Manage Your Manager** *Manage Your Time* **How to Manage Your Meeting** [How to Manage Your Home Without Losing Your Mind](#) **How to Manage Your Life** *Parkinson's Law* **Managing Your Boss** *Strategies and Tips for Time Management* *How to Manage Your Boss* **How To Manage Your Stress** [How to Manage Your Agent](#) [How to Manage your Arts, Humanities and Social Science Degree](#) [9 ways to manage your anger](#) **151 Quick Ideas to Manage Your Time** *151 Quick Ideas to Manage Your Time* *How to Manage Your Kindergarten Classroom* **Manage Your Day-To-Day** *Own Your Time* [Manage Your Pain](#) **Manage Your Time, Your Work, Yourself** **The Complete Idiot's Guide To Managing Your Money, 4th Edition** **Manage Your Menopause Naturally** *Managing Your Self* *Managing Your Boss in a Culturally Diverse Society* *Managing Up* *Eat That Frog!* **You Can Manage Your Time Better** **Manage Your Boss** *Your Research Project* **Tips For Manager Getting Things Done** **How To Manage Your Mother** *Managing Your Learning* *Managing your Mental Health during your PhD* [Manage your Boss](#) [How to Manage ePub eBook](#) **Managing Your Personal Finance: From Start Of Career To Retirement And More**

As recognized, adventure as with ease as experience about lesson, amusement, as well as concurrence can be gotten by just checking out a books **How To Manage Your Slaves** in addition to it is not directly done, you could assume even more roughly speaking this life, in the region of the world.

We provide you this proper as with ease as easy pretension to get those all. We find the money for **How To Manage Your Slaves** and numerous ebook collections from fictions to scientific research in any way. in the midst of them is this **How To Manage Your Slaves** that can be your partner.

Managing Your Personal Finance: From Start Of Career To Retirement And More Jun 25 2019 *Managing Your Personal Finance* teaches you how to manage your money and savings. Keeping technical jargon to a minimum, the authors have articulated a wide range of topics on complex financial issues into simple and easy-to-understand ways for those keen on making their savings work for them from the beginning of their career to retirement. Follow young David's journey through a series of letters from his father as he learns how to manage his financial resources. You'll learn how to set financial goals, use financial tools, and how to plan for your future. The authors have made

complex and difficult financial ideas easy to grasp and apply for the layman. There are many useful lessons to be learnt that might just answer some of your financial questions and will spark your interest on how to begin handling your personal finance wisely.

Own Your Time Feb 11 2021 This book provides proven time-management strategies for business professionals to become more productive, reduce stress, increase profits and have a more balanced life. In succinct chapters, the author provides solutions for the most common productivity problems and ideas to improve life balance between work, rest and relationships.

Parkinson's Law Feb 23 2022

Manage Your Menopause Naturally Oct 10 2020 Find Yourself Again with a Natural Approach to a Natural Transition Menopause is too often treated as a problem to be solved or an illness to be cured, not the natural process it is. World-renowned healthcare expert Maryon Stewart outlines her wonderfully comprehensive and practical Six-Week Natural Menopause Solution with steps that women can take to feel better right away. Detailed questionnaires help you assess which areas of your life most need addressing — from brain fogginess and mood swings to painful sex, weight gain, and complexion issues. Maryon then shows you exactly what to do, nutritionally and in other areas of your life, to overcome symptoms. The powerful results of Maryon's program don't end after six weeks; instead, they point the way toward not just a good life, but a life that's better than ever.

Strategies and Tips for Time Management Dec 24 2021 Are you ready to stop looking at the clock, wondering where the day went and why you did not get more done? Do you find yourself creating to-do lists and feeling lucky if you knock even two or three of those tasks off the list? Are you ready to stop apologizing for being late to everything, missing things, or letting people down because you took on more than you should have? If you answered yes to any or all of these questions, you need to get your hands on *Strategies and Tips for Time Management*. Time Management is the most important tool for your success, and yet it is never given enough credit for what it does. People who lack time management may have all of the drive, determination, knowledge, and effort in the world, and yet if they don't know how to manage their time properly, they will never achieve success. Think about it, if you never show up to meetings on time, people don't care what you know or what you can do for them. They're going to find someone who respects their time. If you never do the things you say you are going to do, people don't care how capable you are, because they never see your talent come through when promised. People, whether they are a part of your professional life or personal life, want nothing to do with a person who does not value their time. People do not like to be let down. You do not like to be let down. And most importantly, you do not like to be the one responsible for letting yourself down. You need to get yourself together and get on track if you are going to generate any level of success in your life. And I'm going to show you just how to do it, inside this very book. In the chapters of *Strategies and Tips for Time Management*, you will discover tips and techniques that will transform your time management skills forever. Some of what you will learn includes: The value of 24 hours, why time management matters, and how to perceive a schedule The before and after of your life, and why you need time management NOW! 9 Clearly described steps for helping you manage your time like a pro How to maximize your time management strategies for the most success Why one schedule is not enough, and how to manage more than one without overwhelming yourself Techniques for making a schedule that you will enjoy (and not feel a slave to!) Methods for actually seeing your schedule through How to adjust a schedule, so it works for your needs Practical methods for keeping yourself organized, happy, and above all else, sane! And more! If you are ready to say goodbye to poorly managed time and all of the headaches that

come with it and start managing your time properly, buy a copy of *Strategies and Tips for Time Management* today!

Manage Your Day-To-Day Mar 15 2021 Offers insights on ways to meet the challenges of the workplace by building a daily routine and finding focus amid chaos.

How to Manage Your Manager Jul 31 2022 *How to Manage Your Manager* is a satirical look at being successful in a corporate environment, told from the point of view of one who has done it. This book uses real life examples taken from the work place to help you become a more highly valued employee in your chosen profession - without working any harder for it. Milo Denison has spent the majority of his life working for large multinational companies. Over a period of 20-plus years, he has worked in call centers, engineering teams, project management and more, including a barista stint for a well-known coffee chain. Most of the time was spent fighting the system, but on occasion he would use the system for his own advancement. Throughout it all, he learned how to gently influence those he reported to and to get others to work for him as much as he worked for them.

How to Manage Your Boss Nov 22 2021 Explains practical methods to help one better understand one's boss and be better understood by one's boss and to, consequently, strengthen a relationship which is a major factor in one's career advancement

Manage Your Boss Apr 03 2020 The relationship between you and your boss is important in determining your success at work. However, having a good relationship isn't just a matter of lucking out with the right boss. It takes a focused effort by both parties to forge a strong working relationship that achieves results. Just as it's your boss's job to manage you, it's up to you to manage your boss. By taking an active role in managing your boss, you can decrease misunderstandings, improve day-to-day communication, and become even more successful in meeting the needs of your boss and your organization.

You Can Manage Your Time Better May 05 2020 Everyday we struggle with time - haunted by undone to-do lists, ever-fuller inboxes and missed deadlines. Often, we are so busy over-thinking the past and worrying about the future, we forfeit our enjoyment of the present. *You Can Manage Your Time Better* shows you how to maximize your time, eliminate stress and reclaim your life. Stress and anger management specialist Lucy MacDonald shares her expert tips for coping with time-pressured situations - from handling meetings at work to helping children study with exams. With more than 25 simple step-by-step exercises that cover key life skills, you will be able to defeat procrastination, identify your values, de-clutter your admin, delegate tasks, have the confidence to say 'no' and find the optimum life-work balance. This practical and inspiring guide will enable you to find time for the things that really matter to you and make the most of every day. Effective time-management can positively affect your overall quality of life; poorly managed time can lead to feelings of frustration and stress; new addition to the *You Can* series offering tried and tested, practical tips to help you develop organizational skills. Special sections geared toward parents, students and the workplace. Written by qualified and award-winning counselor who specializes in stress and anger management.

Managing Your Boss in a Culturally Diverse Society Aug 08 2020 The author will try to show that there can be significant gains to these new trends and strategically recommend a different approach to effectively managing diversity in a culturally diverse workforce by understanding how to manage and support your boss from the bottom without losing their trust. The author will further explain how companies with a diverse workforce have the potential to reach out and grow in a broader market and to attract the best people, across cultural and national boundaries.

This book will further analyse the culture shock phenomenon and culture conflict in international business arena and recommend the way forward. Individuals will learn how to manage and lead from bottom-up in a society where top-down leadership is the norms and show how to gain your boss, colleagues trust in the workplace without compromising ethics. Larry Jones-Esan

Eat That Frog! Jun 05 2020 Every idea in this book is focused on increasing your overall levels of productivity, performance, and output and on making you more valuable in whatever you do. You can apply many of these ideas to your personal life as well. Each of these twenty-one methods and techniques is complete in itself. All are necessary. One strategy might be effective in one situation and another might apply to another task. All together, these twenty-one ideas represent a smorgasbord of personal effectiveness techniques that you can use at any time, in any order or sequence that makes sense to you at the moment. The key to success is action. These principles work to bring about fast, predictable improvements in performance and results. The faster you learn and apply them, the faster you will move ahead in your career - guaranteed! There will be no limit to what you can accomplish when you learn how to Eat That Frog!

Managing Your Manager: How to Get Ahead with Any Type of Boss Oct 02 2022 Learn Everything You Can From Every Type of Boss Managers come in all varieties, and unfortunately you don't get to choose your preference. Too often, we find ourselves working for people who are tough to work for, difficult to "decode," or brilliant but inaccessible. Managing Your Manager is the answer to dealing with a problematic supervisor. Placing manager "types" into real-world categories--from the Bully, Scientist, and Star to the Geek, Parent, and Con Artist--it provides everything you need to make your work life more satisfying and productive. Managing Your Manager gives you the tools to: Categorize your boss based on telling traits Create a solid working relationship Avoid common pitfalls associated with certain types Become a strong leader based on lessons learned from various bosses Managers of all types can provide invaluable learning experiences that can enhance your career. Managing Your Manager empowers you with the knowledge, skills, and savvy for dealing with any type of boss and excelling in your job.

How To Manage Your Stress Oct 22 2021 Stress is a physical and mental state resulting from a person's experience of environmental stimuli. Scientists refer to these environmental stimuli as stressors. Environmental stimuli allow human beings to live productive lives and to do so avoiding injury. Sights, sounds, and interactions with objects, animals and other people provide the feedback needed to make appropriate choices. When the feedback becomes extreme or excessive, it shifts from being categorized as a source of stimuli to causing stress.

Manage your Boss Aug 27 2019 Of all the working relationships you have with colleagues, the one with your boss is probably the most important. It can make the difference between looking forward to going to work in the morning, and actively dreading it. Whether you already have a good relationship that you want to build on or a fraught one that you want to improve, this book can help. It offers practical and effective advice on how to survive personality clashes, delegate upwards, develop your influencing skills, and improve your chances of promotion.

9 ways to manage your anger Jul 19 2021 Anyone can become angry, that is easy: but to be angry with the right person, to the right degree, at the right time, for the right purpose, in the right way - that is not easy. - Aristotle.... The seed of this book was planted very early in our minds. Anger is an universal emotion, but its management remains a mystery. However, when it comes to managing anger, practicing our choice becomes very difficult. We are too overwhelmed by the emotion to even state a choice. Anger has become a default response to a multiple

stimulus. Moreover, only the synchronization of our mind, body and soul can help us to manage anger effectively. Dr. Jeetendra Adhia is a live example of how anger can affect us. If I would say so, anger ruined not only his childhood but his adulthood also. Only later in his life, he realized that by acting on the spur of a moment, he not only lost materialistically but emotionally as well. The decision to transform into a peaceful human being was not at all easy for him. It was a life-transforming journey to reclaim one's own identity. He proved to lead by example. If he could let go of his anger, so could others. Thus, this book is an attempt to create many such peaceful minds and hearts. It is an extract of our research and experience put together. Anger cannot be controlled or avoided. The only way to deal with it is to manage it well. Each one of us\ be it a kid, an adult, an aged person, a girl or a boy gets angry. No one is spared from this. Anger can be managed at three steps: 1. Before the onset of anger. 2. During the onset of anger. 3. After the onset of anger. The 9 ways we have suggested here will help you to manage anger in a simple and practical way. Pick up any way best suitable for you and follow it religiously until you master the skill. Remember, what you hold in your hand is not just a set of techniques; it is a way of life. Turn a new Leaf

151 Quick Ideas to Manage Your Time Jun 17 2021

How To Manage Your Mother Nov 30 2019 This book explores how different people have dealt with the issues related to getting on with their mothers. Psychotherapist Alyce-Faye Cleese interviewed a wide range of people to get an in-depth understanding of the different questions that arise in our relationships with our mother. From a New York taxi driver to her former husband John Cleese, and a computer consultant to General Colin Powell, the interviews show a remarkable similarity between the problems different people have with their mothers both alive and dead, and Alyce-Faye Cleese suggests a range of ways of dealing with problems that many of us share in one way or another.

It's Okay to Manage Your Boss Nov 03 2022 Get what you need from your boss In this follow-up to the bestselling *It's Okay to Be the Boss*, Bruce Tulgan argues that as managers demand more and more from their employees, they are also providing them with less guidance than ever before. Since the number one factor in employee success is the relationship between employees and their immediate managers, employees need to take greater responsibility for getting the most out of that relationship. Drawing on years of experience training managers and employees, Tulgan reveals the four essential things employees should get from their bosses to guarantee success at work. Shows employees how to ask for what they need to succeed in their high-pressure jobs Shatters previously held beliefs about how employees should manage up Outlines what employees must get from their managers: clear expectations; the skills needed to perform their jobs; honest feedback, recognition or rewards A novel approach to managing up, *It's Okay to Manage Your Boss* is an invaluable resource for employees who want to work more effectively with their managers.

How to Manage Your Life Mar 27 2022 In this book i am giving some tips for living a stress less life. with some tips and some manner like key of success, etiquette , behaviour and leadership skills. I also suggest some exercises for mind for example. Once you stop exercising, you might be surprised to see, six months later, how much time have passed since your last exercise or take reading book. It's easy to let months pass by without finishing a single book. So this is a simple book for readers to improve there skills.

Your Research Project Mar 03 2020 Covering everything from selecting and refining a research topic, time and project management to the actual report and the viva, this is the ideal guide for all final year undergraduates and students on Masters degrees.

How to Manage Your Kindergarten Classroom Apr 15 2021 Contains information, activities, and examples for the kindergarten classroom teacher.

The Complete Idiot's Guide To Managing Your Money, 4th Edition Nov 10 2020 Expert financial columnist Robert K. Heady and financial writer Christy Heady take readers step-by-step through the process of getting their finances under control. With new, updated content for today's post-boom, cautious climate, this author team gives readers the knowledge they need to succeed. New content includes expanded and updated coverage on debt and expense management; updated and additional information on financial law; and up-to-date data based on forecasts, trends, and projected economic recovery. 3 million people have lost their jobs and Americans are in 'personal' debt to a record total of \$2 trillion. All-new and updated content on the latest developments in investing, the economy, and the markets.

Managing Up Jul 07 2020 Build vital connections to accelerate your career success *Managing Up* is your guide to the most valuable 'soft skill' your career has ever seen. It's not about sucking up or brown-nosing; it's about figuring out who you are, who your boss is, and finding where you meet. It's about building real relationships with people who have influence over your career. *Managing up* is good for you, good for your boss, and good for the organization as a whole. This book gives you strategies for developing these all-important connections and building more than rapport; you become able to quickly assess situations, and determine which actions will move you forward; you become your own talent manager, and your boss's top choice for that new opportunity. As a skill, *managing up* can do more for your career than simply 'networking' ever could—and this book shows you how. Real-world strategies give you a set of actionable steps, supplemented by expert advice from a top leadership consultant that helps you get on track to advancement. It's never too early or too late to start adjusting your alignment, and this book provides the help you need to start accelerating your trajectory. Develop robust relationships with influential people Enhance your self-awareness and become more adaptable Gain new opportunities and accelerate your career Stop 'schmoozing' and develop true, lasting connections *Managing up* helps you build the sort of relationships that foster more communication, collaboration, cooperation, and understanding between people at different levels of power, with a variety of perspectives and skills. This type of bridge-building builds your reputation for effectiveness and fit, so you can start skipping rungs on the ladder as you build a strong, successful career. *Managing Up* is your personal manual for building this vital skill so you can begin building your best future.

Managing Your Learning Oct 29 2019 A guide to help organize learning provides diagnostic questionnaires and advice on improving study skills.

Managing Your Self Sep 08 2020 *Managing Your Self* is a unique and ground breaking guide to increasing personal and professional effectiveness in a business context. Now available in paperback, the book shows students and managers how to contribute effectively and progressively to their organizations while enjoying more effective, dynamic and satisfying professional and personal lives.

Managing Your Boss Jan 25 2022 This handy new guide shows how you can reach your career goals whilst maintaining a good working relationship with your boss. Includes tips on how to be more effective in your job, and is an essential read for all those who have difficult managers.

Manage Your Pain Jan 13 2021 Chronic pain is a silent epidemic, with one in five people suffering in their day-to-day life. An indispensable guide to understanding why your pain persists, what is going on inside your body and the symptoms that pain triggers, *Manage Your Pain*

presents possible medical treatments and guides you through practical exercises for daily life. Dr Nicholas and Dr Molloy's strategies make it possible to set short and long term goals that will minimise the impact of pain on both work and leisure. In short, this book offers clarity and control. - Draws on the authors' extensive experience and the latest research - Clearly explains the causes of pain - Offers positive and practical ways to minimise the impact of pain - Revised and updated - Includes a chapter on pain management for older people Highly qualified and experienced medical professionals who specialise in pain management, the authors of this book offer complementary specialisms, ensuring that the widest range of treatments are covered.

Tips For Manager Jan 31 2020 If you're a manager, do not skip this book. It contains advice that any manager needs to know, from tips to do a good job, how to stop wasting your energy persuading people they are wrong, how to know the need of your boss, and even learn how to control the narrative so that when something trouble happens, no one will blame on you.

How to Manage ePub eBook Jul 27 2019 The ultimate how-to of management. Based on years of management practice and actually watching what good managers do, it cuts through the noise of management theory, to show you how to develop the skills, behaviour and emotions to thrive as a manager. In *How to Manage* you'll learn how to: Evaluate your own management potential Assess team members and help them discover how they can improve Identify and build the core skills you need to succeed Recognise the rules of survival and success in your organisation

Manage Your Time, Your Work, Yourself Dec 12 2020 The authors provide numerous insights into successful time management, arguing that managing time is a form of self-management and showing how to plan and schedule activities and how to conquer procrastination

Managing Your Boss Sep 01 2022 Managing your boss: Isn't that merely manipulation? Corporate cozying up? Not according to John Gabarro and John Kotter. In this handy guidebook, the authors contend that you manage your boss for a very good reason: to do your best on the job—and thereby benefit not only yourself but also your supervisor and your entire company. Your boss depends on you for cooperation, reliability, and honesty. And you depend on him or her for links to the rest of the organization, for setting priorities, and for obtaining critical resources. By managing your boss—clarifying your own and your supervisor's strengths, weaknesses, goals, work styles, and needs—you cultivate a relationship based on mutual respect and understanding. The result? A healthy, productive bond that enables you both to excel. Gabarro and Kotter provide valuable guidelines for building this essential relationship—including strategies for determining how your boss prefers to process information and make decisions, tips for communicating mutual expectations, and tactics for negotiating priorities. Thought provoking and practical, *Managing Your Boss* enables you to lay the groundwork for one of the most crucial working relationships you'll have in your career.

151 Quick Ideas to Manage Your Time May 17 2021 Suggests dozens of ideas for improving a hectic and unproductive personal schedule, offering such real-world strategies as organizing a workspace, blocking contingency time every day and using an e-mail blocker to minimize spam.

How to Manage Your Meeting May 29 2022 Manual for chairmen, executive officers, toastmasters, etc. with a section on simplified parliamentary procedure.

Manage Your Time Jun 29 2022 A Super Quick guide to successfully managing your time, balancing your commitments and achieving your

academic goals.

How to Manage Your Agent Sep 20 2021 First published in 2013. Have you written the script for the next box office blockbuster or hit TV show and just need the right agent to sell it? Not sure whether to accept an if-come deal or a script commitment? Debating which manager is the right choice to steer your career? Well, worry no more...How to Manage Your Agent is a fun, friendly guide to the world of literary representation. Enter the inner sanctums of Hollywood's power-brokers and learn how they influence what pitches get bought, what projects get sold, and which writers get hired. Find tips from top-level executives, agents, managers, producers, and writers to help you maximize your own representation and kick your career into overdrive! You'll learn: How agents prioritize their client list... and ways to guarantee you're at the top; When to approach new representation... and what you need to capture their interest; Hollywood's secret buying schedule... and how to ensure you're on it; The truth about packaging... where it helps and when it hurts; Which agents are best for you... and where to find them; Advice on acing your first agent meeting... and why so many writers blow it; Managers' tricks for creating buzz... and when to use them yourself; How to fire your agent... without killing your career; When you don't need representation... and how to succeed without it. The value of good representation is undeniable-especially in a world where agents and managers control which projects (and careers) live or die. How to Manage Your Agent puts you on the inside track to get your work the attention it deserves!

How to Manage Your Home Without Losing Your Mind Apr 27 2022 Bring your home out of the mess it's in—and learn how to keep it under control! Housekeeping expert Dana K. White shares reality-based cleaning and organizing techniques that will help you learn what really works. Do you experience heart palpitations at the sound of an unexpected doorbell? Do you stare in bewilderment at your messy home, wondering how in the world it got this way again? You're not alone. But there is hope for you and your home. Managing your home isn't an all-or-nothing approach, and Dana has broken down the most critical things that you'll need to do to keep up with the housework. With understanding, honesty, and her trademark humor, Dana shares her field-tested strategies including: Exactly where to start to tame the chaos Which habits deserve your focus and will make the most impact How to gain traction in your quest for a manageable home Practical tips you can implement and immediately to declutter huge amount of stuff with minimal emotional drama Cleaning your house is not a one-time project—it's a series of ongoing and daily decisions. Start learning Dana's reality-based cleaning and organizing techniques—and see how they really work! Praise from Readers: "This book lays out the hard truths of a clean house but in a way that doesn't make me feel silly for not having embraced them before." "Dana leads you step-by-step with the heart of a woman who has been there and struggled with the same issues you are currently struggling with. Really, this is a must read for anyone who wants to learn the secrets that all those organized types seem to know." "I felt like a failure already. Did I really need to read yet another book full of tips and tricks that would leave me feeling worse? From the first page, I was put at ease." Get ready to say goodbye to the stacks of dirty dishes crowding your kitchen counters, conquer the never-ending piles of laundry, and stop tripping over clutter on your living room floor as Dana helps you discover what works for you, for your unique personality, and in your unique home.

Getting Things Done Jan 01 2020 The book Lifehack calls "The Bible of business and personal productivity." "A completely revised and updated edition of the blockbuster bestseller from 'the personal productivity guru'"—Fast Company Since it was first published almost fifteen years ago, David Allen's Getting Things Done has become one of the most influential business books of its era, and the ultimate book on

personal organization. “GTD” is now shorthand for an entire way of approaching professional and personal tasks, and has spawned an entire culture of websites, organizational tools, seminars, and offshoots. Allen has rewritten the book from start to finish, tweaking his classic text with important perspectives on the new workplace, and adding material that will make the book fresh and relevant for years to come. This new edition of Getting Things Done will be welcomed not only by its hundreds of thousands of existing fans but also by a whole new generation eager to adopt its proven principles.

Managing your Mental Health during your PhD Sep 28 2019 This book explores the PhD experience as never before and provides a “survival guide” for current and prospective PhD students. The book investigates why mental health issues are so common among the postgraduate population, going beyond the statistics, looking at lived experience of both the author and as well as current PhD students, who have found balancing mental wellness with the PhD endeavour challenging. The author discusses tips and tricks she wished she had known at the start of her PhD process for managing mental health, such as managing imposter feelings, prioritising workload, and self-care strategies to help others throughout their own journey. The book goes beyond typical mental health discussions (where the focus for improving mental health is placed on PhD students to become “more resilient”) and explores some of the often unspoken environmental factors that can impact mental health. These include the PhD student-supervisor relationship, the pressure to publish, and deep systemic problems in academia, such as racism, bullying and harassment. Finally, the book is a call to action, providing tangible improvements from the author’s perspective that university institutions can make to ensure that academia is a place for all to thrive.

How to Manage your Arts, Humanities and Social Science Degree Aug 20 2021 This innovative book takes a practical, no-nonsense approach to all areas of undergraduate life, from getting started and maximizing learning opportunities to making choices, mastering time management and succeeding in exams. It also covers the wider aspects of the university experience including peer pressure, finances and grasping the opportunities available to undergraduates throughout their degree course. The book concludes with guidance on how to break into a career as a graduate.